

Versma Privacy Statement

This privacy statement explains what we do with the information we collect about you when you use our website, <https://versma.co.za> .We recommend that you read it carefully.

When handling your information, we follow privacy laws. This means:

- We clearly explain why we collect your data, which we do in this statement.
- We only collect the personal data we actually need.
- When required, we ask for your permission before collecting and using your data.
- We take strong measures to protect your data and expect the same from anyone working with us.
- You have the right to see, correct, or delete your personal data if you ask us to.

If you have any questions or want to know what information we have about you, please contact us.

We may collect your personal information for several reasons, including when you contact us (through phone, email, mail, or webforms), to comply with legal obligations, or to analyse statistics and improve our website. Sometimes we may also receive information from third parties, mainly for website maintenance purposes.

If you choose not to provide your personal information, we might not be able to offer you the information, products, or help you are looking for.

COOKIES AND WEBSITE USE

Our website is hosted on Wix.com, which acts as an operator processing information on our behalf. When you visit our site, Wix automatically collects technical information such as your IP address, browser, device and connection details, approximate location, and session and error information, to keep the site secure, stable and working properly.

With your consent, Wix also uses analytics cookies to give us statistics about how visitors use our site, such as which pages are viewed, how long visits last, which buttons and links are clicked, how visitors arrive at and leave pages, and how quickly pages load.

We use this information to run and improve our website. We do not sell it or use it to identify you personally. A cookie does not give us access to your computer or to any information other than what is described here.

Essential cookies are needed for the website to function and are always active. You can accept or decline analytics cookies through our cookie banner and change your choice at any time using the cookie icon on our website. You can also manage cookies through your browser settings, although disabling some cookies may affect how the site works.

Wix may store and process information outside South Africa, in the European Union, Israel or other countries recognised as providing adequate data protection, or under approved contractual safeguards. Information you submit through our enquiry form is also stored securely on the Wix platform and used only to respond to your enquiry.

We may share your personal information if we are legally required to do so, for example, by law enforcement or if our company is sold, merged, or taken over. In that case, your information may be shared with advisers or new owners.

We take your security seriously and have measures in place to protect your personal data. Only necessary people have access, and we regularly review our security systems.

Our privacy statement does not apply to other websites you may visit through links on our site. We can't guarantee how other sites handle your personal information, so we suggest you review their privacy policies.

We may update this privacy statement from time to time. We suggest you check it now and then to stay informed. If there are major changes, we will do our best to let you know.

You have rights regarding your data. You can ask us:

- Why we need your data, how we use it, and how long we keep it.
- To see what data we have about you.
- To correct, add to, delete, or block your data.
- To withdraw your consent if you previously gave it, and have your data deleted.
- To object to us processing your data, unless there are legal reasons not to.

When contacting us about your data, please clearly identify yourself so we don't change or delete the wrong person's information.

If you are unhappy with how we handle your data, you have the right to lodge a complaint with the Information Regulator of South Africa:

P.O Box 31533,
Braamfontein,
Johannesburg, 2017
Complaints email: complaints.IR@justice.gov.za

Our website is not aimed at children. We do not intend to collect personal data from children under the legal age in their country. If you are under the age of consent, please do not send us your personal information.

You can contact us at:

VERSMA MANAGEMENT SERVICES (PTY) LTD

1st Floor, Tyger Valley Chambers, 27 Willie Van Schoor Dr,
Bellville, Cape Town, 7530

Website: <https://www.versma.com/>

Email: camilla@primak.co.za

Phone: 021 974 7406

Contact us if you have any of the following requests:

- Request access to the data we have about you.
- Request deletion of data that is no longer needed.
- Request an export of the data we hold about you.

Our contact person for all privacy matters is **Camilla Edwards** available at the above address.